



MDSC JOB DESCRIPTION

Adult Volunteer

General Summary	Under guidance from the Camp Director and Assistant Director, assists with the complete of projects, repairs, camp improvements or maintenance. Provides support to the Camp Director for camp operations, including the kitchen, as required. Completes all duties assigned by the Camp Director. Works within the program, policies, standards and expectations of the Greek Orthodox Church, State of Michigan Family Independence Agency, American Camping Association and the Metropolis of Detroit Summer Camp Board of Trustees.
Principle Duties & Responsibilities	<ol style="list-style-type: none"> 1. Completes projects, repairs, camp improvements or maintenance during the week. 2. May assist with meal preparation and other kitchen operations as needed/requested. 3. Assists with inventory, and unloading/storage of food/supply deliveries. 4. Run errands, including trips in Rose City, Mio, West Branch for supplies or other needs as requested by the Camp Director. 5. May be asked to assist with supervision of activities or enforcement of curfew as requested. 6. Any other duties as requested by the Camp Director/Assistant Director.
Skills Required	<ol style="list-style-type: none"> 1. Ability to work long hours, in an outdoor setting, requiring regular physical activity, standing for long periods for completion of projects and maintenance. 2. Ability to flexible and adaptable to support camp operations and requests from Camp Director. 3. Ability to be self-motivated and work independently throughout the day. 4. Understanding of serving in a support role.
Working Conditions	<ol style="list-style-type: none"> 1. Outdoor setting, with varied summer temperatures.
Minimum Level of Preparation and Training	<ol style="list-style-type: none"> 1. Must be a minimum of 25 years of age. 2. Valid driver's license. 3. Required to successfully pass a criminal background check. 4. Completion of Archdiocese Youth Protection Online Training.
Reporting Relationship	Reports to the Camp Director/Assistant Camp Director.
Subordinates	None
Salaried	No